



Rangamati Science and Technology University

Vedvedi, Rangamati-4500

Phone : 0351-63893, Mobile : 01704-383642, Website: www.rmstu.edu.bd

E-mail: info@rmstu.edu.bd

Invitation for RFQ

1.	Ministry/Division	Ministry of Education		
2.	Agency	University Grants Commission		
3.	Procuring Entity Name	Rangamati Science and Technology University		
4.	Procuring Entity Code	Not used at Present		
5.	Procuring Entity District	Rangamati		
6.	Invitation for	Goods		
7.	Invitation Ref No.	RMSTU/RFQ/SG/Estate Dep./2017/47		
8.	Date	26 October, 2017		
KEY INFORMATION				
9.	Procurement Method	Request for Quotation (RFQ)		
FUNDING INFORMATION				
10.	Budget and source of funds	Revenue Budget GOB		
11.	Development partners	None		
PARTICULAR INFORMATION				
12.	Project Programme Name	Not Applicable		
13.	Tender Package No	RFQ-1		
14.	Tender Package Name	Procurement of Different Stationary Goods		
15.	Tender Publication Date	28 September, 2017		
16.	Tender Last Collection Date	08 October, 2017		
17.	Tender Closing Date and Time	09 October, 2017 11:00 AM		
18.	Tender Opening Date and Time	09 October, 2017 11:30 AM		
19.	Name & Address of the Offices			
	- Collection of Quotation Document	Office of the Estate, Ground floor, Admin building, Rangamati Science and Technology University, Rangamati-4560		
	-Receiving tender document	Office of the Estate, Ground floor, Admin building, Rangamati Science and Technology University, Rangamati-4560		
20.	Place of Opening tender document	Registrar (in-charge) room, 1st floor, Admin building, Rangamati Science and Technology University, Rangamati-4560		
INFORMATION FOR TENDERER				
21.	Eligibility of tenderer	Trade license, Income tax certificate, VAT registration certificate, Experience in supplying similar products in semi-government or autonomous organization etc. Others details condition including in the schedule.		
22.	Brief description of goods or works	I. Supply of different office stationary goods and toiletries goods.		
23.	Price of tender document (Tk.)	Free		
24.	Lot No	Identification of lot	Location	Performance Security amount (Tk.) for 6 Months
25.	PFQ-1	RMSTU/RFQ/SG/Estate Dep./2017/47	RMSTU,Vedvedi, Rangamati	10,000.00
				Completion time in weeks/months
				14 (fourteen) days from work order given
PROCUREMENT ENTITY DETAILS				
26.	Name of official inviting tender	Anjan Kumar Chakma		
27.	Designation of official inviting tender	Registrar (In-Charge)		
28.	Address of official inviting tender	Rangamati Science and Technology University, Rangamati-4560.		
29.	Contact details of official inviting tender	Phone: 0351-63893, 01553512376		
30.	1. The procuring entity reserves the right to reject all tenders or annul tender proceeding. 2. If it is not possible to receive/open the tender/RFQ on the schedule date for any unavoidable circumstance, the same will be received/open on the next working day at the same time and same venue.			

Anjan Kumar Chakma
Registrar (In-charge) and
Convener of Procurement Committee

Distribution

1. Mr. Masudur Rahman, Director (Accounts), RMSTU
2. Mr. Nripan Chakma, PS to VC (for vice chancellor knowledge), RMSTU
3. Mr. Kamrul Hasan, Section officer for information and circulation for notice board, RMSTU
4. Mr. A. M. Shahed Anwar, Asst. Computer Programmer for publishing university website.
5. Office File.

Setu Chakma
Estate officer and
Member Secretary of Procurement Committee