

সূত্র : ৪

RMSTU/Reg/establishment Section/Personal/2017/73

তারিখ 31 10 2018

Office Order

The Authority of the Rangamati Science and Technology University (RMSTU) is pleased to grant **Ms. Saptarshi Chakma**, Lecturer, Department of Management of this University, Ex- Bangladesh leave with effect from 08th November, 2018 to 22nd November, 2018 or the date of commencement of journey for his personal visit to India.

2. This permission is granted under the following terms and conditions:

- The period will be treated as Rest and Recreation leave on full average pay;
- During the period, her salary will be paid in Bangladesh currency as in the usual Manner;
- Rangamati Science and Technology University of Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
- She shall return on 22/11/2018 or nearest time of the scheduled date;
- After returning home, she must submit joining letter to RMSTU immediately on the due date as per usual norms/practice.

By Order of the Authority

Anjan Kumar Chakma
31/10/2018

Anjan Kumar Chakma
Registrar (In-charge)

To
Ms. Saptarshi Chakma
Lecturer
Department of Management
Rangamati Science and Technology University

Memo No : RMSTU/Reg/establishment Section/Personal/2017/73

Date : 31/10/2018

Copy Forwarded for Information and Necessary action to:

- Director General, Passport and Immigration, People's Republic of Bangladesh, Dhaka.
- Director, Shahjalal International Airport, Dhaka.
- Assistant High Commissioner of India, Chittagong, Bangladesh.
- Director, Finance and Accounts, RMSTU.
- PS to VC, RMSTU.
- Assistant Computer Programmer (RMSTU Web site publication), RMSTU.
- Administrative Officer, Registrar Office, RMSTU.
- Personal File.
- Office File.

Anil Jiban Chakma
31.10.2018

Anil Jiban Chakma
Assistant Registrar (Establishment Section)
Rangamati Science & Technology University